

COVENANT CLASSICAL ACADEMY

127 WEST OAK STREET PO BOX 184 BASKING RIDGE, NEW JERSEY 07920
TEL: 888 COV ADMY (888 268 2369) WEB: WWW.COVADMY.ORG

Dear prospective CCA parent,

The mission of Covenant Classical Academy (CCA) is to build Christian servants who will lead at all levels of society. We work diligently for the growth of Christ's Kingdom by helping covenant children develop, increase, and apply their faith. We will accomplish this by means of the classical curriculum frameworks and methodology that have succeeded in this very task throughout history and promise to continue to succeed for our children and those of generations to come.

Our primary objectives are to:

- Develop godly character;
- Instill a knowledge of our Christian and Anglican heritage and Christ's work throughout history;
- Provide the tools to acquire, process, express, and defend Truth and knowledge from a biblical worldview.

Parents are required to carefully read through the CCA Handbook and other materials included in this Admissions Packet, which provide all of the information prospective CCA families need to understand the goals and methods of CCA and to complete their application for admission as efficiently as possible.

The Covenant Classical Academy admission process is designed to ensure:

1. That the school is supplied with all necessary knowledge about prospective families so that responsible admissions decisions can be made;
2. That parents entering into the school community understand and support the mission, goals and policies of the school, and the responsibilities of school members, and;
3. That students have the potential and support needed to succeed at CCA.

Non-Discrimination Policy

Covenant Classical Academy admits students of any race, color, national or ethnic origin to all rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and other school-administered programs.

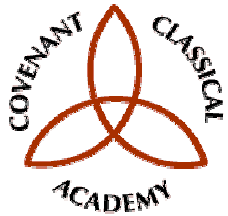
Admission Requirements & Process

Admission requirements and process are detailed on the following pages. The receipt of your completed application and application fee officially begins the admissions process. Be sure to submit *all* of the information and materials required by the application that follows.

If at any time in the Admission Process you have any questions or need for clarification feel free to contact us. We are happy to help you. May the Lord direct and bless your efforts to fulfill your responsibility to educate your children to do justly, love mercy and walk humbly with their God.

Your servant in Christ,

Rev. Greg Miller
Covenant Classical Academy



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ADMISSION REQUIREMENTS FOR STUDENTS

1. Generally, a child should reach the age of five (5) years by September 1st of the year in which he enters kindergarten at CCA. All children applying for admission to Kindergarten must perform satisfactorily on the CCA kindergarten entrance tests. A child who turns five after September 1 may be admitted if his kindergarten readiness is substantiated by the CCA kindergarten entrance assessment.
2. Generally, a child who has not completed kindergarten at CCA should reach the age of six (6) years by September 1st of the year in which he enters first grade at CCA. CCA may require readiness and placement testing for those whose abilities are for any reason in question during the admissions process.
3. If a child has successfully completed the previous school year, he will generally proceed to the next grade level. New students will be assessed individually so that they can be challenged with curricula appropriate to their needs and abilities.
4. The child should understand that his parents have delegated their authority to CCA while the child is in school. He is therefore subject to instruction and discipline of the teachers and staff while at school.
5. All students will be required annually to agree to and sign the Academic Honor Code and Code of Conduct prior to enrollment at CCA.
6. Specific requirements beyond those listed here are detailed in this Admissions Packet.

ADMISSION REQUIREMENTS FOR PARENTS

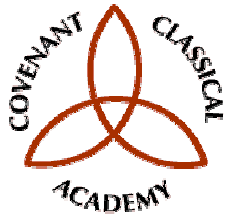
1. All students admitted to CCA shall have a least one parent who is a baptized Christian and committed to a life of love and obedience to God. It is understood that there may be exceptions to this policy and that the Board and Administration of CCA will consider these on a case-by-case basis.
2. Both parents must have a clear understanding of the biblical philosophy and functioning of CCA. Both parents must read the CCA Statement of Faith and understand that it constitutes the doctrinal beliefs of the school and that its truths will be purposefully and clearly taught to their children who are enrolled at CCA.
3. The parents must be in full agreement with the CCA Personal Statement of Faith.
4. The parents must be church members in good standing or actively pursuing such membership and be regular and faithful in church attendance.
5. The parents must be willing to cooperate with the policies of the school Board. This is most important in the areas of discipline and schoolwork.
6. Parents must understand the school's commitment to paternal responsibility for their child's education. CCA exists to assist parents in the task of educating their children, not to take over responsibility for the education of their children. All parents enrolling their children affirm their understanding and acceptance of these requirements by their signature on the Application for Admission included in this Admissions Packet.

ADMISSION PROCESS

Below are the steps in CCA's Admissions Process:

Step One: School Information Session and/or Required Reading

All families considering applying for admission to CCA must attend a school information session. Furthermore, prospective parents are required to read all materials in the CCA Admissions Packet, and are strongly recommended to read Douglas Wilson's book *The Case for Classical Christian Education* for an understanding of the school mission, goals, curriculum, policies, and educational philosophy.



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Step Two: Application for Admission, Application Fee.

Prospective families who have made their school visit and completed the required reading should complete and submit an application for admission. This application must be completed in all parts and submitted with payment of the school's application fee. A non-refundable application fee of \$80.00 is required for all children to be considered for admission to CCA. Families submitting applications for more than one child shall not pay more than \$400.00 in application fees in one academic year.

Step Three: Family Interview

Once the completed Application for Admission is received and application fee payments are processed, prospective families shall schedule a Family Interview with the Principal or Admissions Committee. The Family Interview is the family's opportunity to express alignment or concerns with CCA's Personal Statement of Faith, educational philosophies, policies or any other area. Each parent and the applicant are required to participate in the interview. During the interview, the family's questions about CCA will be answered and the school's expectations will be clarified, the Application for Admission will be reviewed and financial matters including tuition and financial aid will be discussed. Families intending to apply for need-based financial aid will receive applications and directions in the financial aid process at this time.

Step Four: Admissions and Placement Examinations

All prospective kindergarten students having completed step three of the Admissions Process shall complete a standard school readiness test. Prospective students in higher grades whose abilities remain in question after completing step three of the Admissions Process may be required to take admissions examinations to facilitate academic evaluations and placement.

Note: Home-Schooled Students

The Admissions Committee may request samples of student work when test scores and admissions exams prove insufficient in completing academic evaluations.

Step Five: Admissions Notification & Enrollment

After the above steps are completed, the Admissions Committee may request further information about the applicant and/or his family. An admissions decision shall be mailed within two weeks after the Family Interview. The Principal possesses final authority in all admissions decisions.

Admitted students are required to submit an official enrollment confirmation within two weeks of receiving their admissions notification, with a 10% tuition payment to reserve their place in the present class. Families electing not to respond within the appointed time shall be considered as having no further interest in enrollment, and shall be removed from the admissions process.

Step Six: Enrollment Interview & Welcome Day

Once enrollment confirmation has been received and tuition deposit processed, an enrollment interview may be scheduled with the Principal or Admissions Committee to discuss tuition payment options, student placement, and steps to be taken to ensure a smooth transition to school life at CCA.

All new families and students shall be invited to attend our annual Welcome Day, when new students and new families will have the opportunity to get acquainted with each other and the members of the school community.